



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 MARCH 2018 - 30 JUNE 2018**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

## FORWARD PLAN INDEX OF ITEMS

| Item Heading   | Officer Contact   | Page No |
|--|---|---------|
| Sefton Pharmaceutical Needs Assessment 2018-2021   | Linda Turner linda.turner@sefton.gov.uk Tel: 0151 934 3360                | 5       |
| Community Equipment Store  | Sharon Lomax sharon.lomax@sefton.gov.uk Tel: 0151 934 4900                | 6       |
| Liverpool City Region (LCR) Extra Care Framework   | Alison Taylor alison.taylor@sefton.gov.uk Tel: 0151 934 3936              | 7       |
| Procurement Options for Living Well Sefton   | Julie Murray julie.murray@sefton.gov.uk Tel: 0151 934 3343                | 8       |
| Bootle Heritage Complex  | Paula Lowrey paula.lowrey@sefton.gov.uk Tel: 0151 934 2734                | 9       |
| Special Educational Needs and Disability Process of Assessment Working Group - Final Report                      | Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254          | 10      |
| Statement of Community Involvement and Local Plan Information Notes  | Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556                | 11      |
| Parks and Greenspaces Working Group  | Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042              | 12      |
| Housing Licensing Performance Framework Working Group Final Report   | Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068                  | 13      |
| Robustness of the 2018/19 Budget Estimates and the Adequacy of Reserves - Local Government Act 2003 - Section 25 | Stephan Van Arendsen stephan.vanarendsen@sefton.gov.uk Tel: 0151 934 4081 | 14      |
| Revenue and Capital Budget Plan 2017/18 – 2019/20  | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104                    | 15      |
| Treasury Management Policy and Strategy 2018/19  | Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100              | 16      |
| The Prudential Code for Capital Finance in Local Authorities - Prudential Indicators 2018/19                     | Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100              | 17      |
| The Provision of Personal Protective Equipment and Corporate Clothing  | Chris Magee chris.magee@sefton.gov.uk Tel: 0151 934 4069                  | 18      |

|  |   |    |
|--|---|----|
| Revenue and Capital Budget Plan 2017/18 – 2019/20 - March 2018 | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104                          | 19 |
| ICT Service Provider   | Stephan Van Arendsen<br>stephan.vanarendsen@sefton.gov.uk Tel:<br>0151 934 4081 | 20 |
| Revenue and Capital Budget Plan 2017/18 – 2019/20 - April 2018 | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104                          | 21 |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |   |    |                  |     |
|---|---|----|------------------|-----|
| Details of Decision to be taken                                 | <b>Sefton Pharmaceutical Needs Assessment 2018-2021</b><br>To ratify decision of Health and Wellbeing Board to publish the Sefton Pharmaceutical Needs Assessment 2018-2021 |    |                  |     |
| Decision Maker  | Cabinet   |    |                  |     |
| Decision Expected   | 8 Mar 2018  |    |                  |     |
| Key Decision Criteria   | Financial   | No | Community Impact | Yes |
| Exempt Report   | Open  |    |                  |     |
| Wards Affected  | All Wards   |    |                  |     |
| Scrutiny Committee Area   | Adult Social Care   |    |                  |     |
| Persons/Organisations to be Consulted                           | Health and Wellbeing Board; Pharmacists; and public and patients  |    |                  |     |
| Method(s) of Consultation                                       | There have been three elements of consultation: (1) Pharmacy survey, (2) Public and patient survey; and (3) Formal 60 day consultation                                      |    |                  |     |
| List of Background Documents to be Considered by Decision-maker | Sefton Pharmaceutical Needs Assessment 2018-2021  |    |                  |     |
| Contact Officer(s) details                                      | Linda Turner linda.turner@sefton.gov.uk Tel: 0151 934 3360  |    |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |   |
|---------------------------------|---|
| Details of Decision to be taken | <b>Community Equipment Store</b><br>To report the findings of the Community Equipment Store review and to seek approval of the arrangements going |
|---------------------------------|---|

|   |  |     |                  |     |
|---|--|-----|------------------|-----|
|   | forward.   |     |                  |     |
| Decision Maker  | Cabinet  |     |                  |     |
| Decision Expected   | 8 Mar 2018<br>Decision due date for Cabinet changed from 01/02/2018 to 08/03/2018. Reason: Cabinet had previously agreed to a comprehensive review of the community equipment store. Since the review commenced a new health provider has been commissioned by the 2 CCGs in Sefton, to provide the health element of the store services. Detailed discussions with North West Boroughs Healthcare NHS Foundation Trust have taken place and this has taken time to conclude these discussions |     |                  |     |
| Key Decision Criteria   | Financial  | Yes | Community Impact | Yes |
| Exempt Report   | Open   |     |                  |     |
| Wards Affected  | All Wards  |     |                  |     |
| Scrutiny Committee Area   | Adult Social Care  |     |                  |     |
| Persons/Organisations to be Consulted                           | Service users; Trades Unions; Health and Wellbeing Board; and Overview and Scrutiny Committee (Adult Social Care and Health)   |     |                  |     |
| Method(s) of Consultation                                       | Meetings, presentations and reports  |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | Community Equipment Store  |     |                  |     |
| Contact Officer(s) details                                      | Sharon Lomax sharon.lomax@sefton.gov.uk Tel: 0151 934 4900   |     |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |  |
|---------------------------------|--|
| Details of Decision to be taken | <p><b>Liverpool City Region (LCR) Extra Care Framework</b><br/>The LCR Adult Social Care (ASC) Case for Change Delivery Plan seeks to align some services on a sub-regional footprint to improve cost and performance.<br/>The purpose of this report is to seek approval to move to a framework agreement hosted by Liverpool City Council for procuring care within Extra Care Housing. This will reduce duplication and waste and consolidate knowledge and</p> |
|---------------------------------|--|

|   |   |     |                  |     |
|---|---|-----|------------------|-----|
|   | expertise   |     |                  |     |
| Decision Maker  | Cabinet   |     |                  |     |
| Decision Expected   | 8 Mar 2018<br>Decision due date for Cabinet changed from 01/02/2018 to 08/03/2018. Reason: Negotiations are continuing with Liverpool City Region on the details of the Extra Care Framework proposal and business case |     |                  |     |
| Key Decision Criteria   | Financial   | Yes | Community Impact | Yes |
| Exempt Report   | Open  |     |                  |     |
| Wards Affected  | All Wards   |     |                  |     |
| Scrutiny Committee Area   | Adult Social Care   |     |                  |     |
| Persons/Organisations to be Consulted                           | Liverpool City Region (Knowsley, Sefton, Liverpool Tripartite): Head of Regulation and Compliance   |     |                  |     |
| Method(s) of Consultation                                       | Liverpool City Region P6 Business and Quality Improvement Sub-Group meetings  |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | Liverpool City Region (LCR) Extra Care Framework  |     |                  |     |
| Contact Officer(s) details                                      | Alison Taylor alison.taylor@sefton.gov.uk Tel: 0151 934 3936  |     |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |  |     |                  |     |
|---------------------------------|--|-----|------------------|-----|
| Details of Decision to be taken | <b>Procurement Options for Living Well Sefton</b><br>To seek approval for the procurement of Sefton Living Well Service post March 2019. |     |                  |     |
| Decision Maker                  | Cabinet  |     |                  |     |
| Decision Expected               | 24 May 2018  |     |                  |     |
| Key Decision Criteria           | Financial  | Yes | Community Impact | Yes |

|   |  |
|---|--|
| Exempt Report   | Open   |
| Wards Affected  | All Wards  |
| Scrutiny Committee Area   | Adult Social Care  |
| Persons/Organisations to be Consulted                           | Service Users; Service Providers; Clinical Commissioning Groups; Other Council Departments; and Voluntary Sector |
| Method(s) of Consultation                                       | Evaluation Report dissemination, workshops, meetings, emails, user satisfaction surveys                          |
| List of Background Documents to be Considered by Decision-maker | Procurement Options for Living Well Sefton   |
| Contact Officer(s) details                                      | Julie Murray julie.murray@sefton.gov.uk Tel: 0151 934 3343   |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|  |  |     |                  |     |
|--|--|-----|------------------|-----|
| Details of Decision to be taken                            | <b>Bootle Heritage Complex</b><br>To review the options for the complex and permission to undertake the next steps, such as external funding applications.                 |     |                  |     |
| Decision Maker   | Cabinet  |     |                  |     |
| Decision Expected  | 8 Mar 2018<br>Decision due date for Cabinet changed from 07/12/2017 to 08/03/2018. Reason: Funding streams are still being investigated for the development of the Complex |     |                  |     |
| Key Decision Criteria                                      | Financial  | Yes | Community Impact | Yes |
| Exempt Report  | Open   |     |                  |     |
| Wards Affected   | Linacre  |     |                  |     |
| Scrutiny Committee Area                                    | Regeneration and Skills  |     |                  |     |
| Persons/Organisations to be Consulted                      | Members and Stakeholders   |     |                  |     |
| Method(s) of Consultation                                  | Meetings and Correspondence  |     |                  |     |
| List of Background Documents to be Considered by Decision- | Bootle Heritage Complex  |     |                  |     |



|                            |  |
|----------------------------|--|
| maker                      |  |
| Contact Officer(s) details | Paula Lowrey paula.lowrey@sefton.gov.uk Tel: 0151 934 2734 |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |  |    |                  |     |
|---|--|----|------------------|-----|
| Details of Decision to be taken                                 | <b>Special Educational Needs and Disability Process of Assessment Working Group - Final Report</b><br>To submit the findings of the Special Educational Needs and Disability Process of Assessment Working Group |    |                  |     |
| Decision Maker  | Cabinet  |    |                  |     |
| Decision Expected   | 5 Apr 2018   |    |                  |     |
| Key Decision Criteria   | Financial  | No | Community Impact | Yes |
| Exempt Report   | Open   |    |                  |     |
| Wards Affected  | All Wards  |    |                  |     |
| Scrutiny Committee Area   | Children's Services and Safeguarding   |    |                  |     |
| Persons/Organisations to be Consulted                           | Elected Members and key Stakeholders   |    |                  |     |
| Method(s) of Consultation                                       | Meetings and correspondence  |    |                  |     |
| List of Background Documents to be Considered by Decision-maker | Special Educational Needs and Disability Process of Assessment Working Group - Final Report  |    |                  |     |
| Contact Officer(s) details                                      | Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254   |    |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |  |
|---------------------------------|--|
| Details of Decision to be taken | <b>Statement of Community Involvement and Local Plan Information Notes</b><br>Adoption of Statement of Community Involvement for Planning purposes and Information Note on the |
|---------------------------------|--|

|   |  |    |                  |     |
|---|--|----|------------------|-----|
|   | Recreational Pressure on the Coast.                                  |    |                  |     |
| Decision Maker  | Cabinet  |    |                  |     |
| Decision Expected   | 8 Mar 2018   |    |                  |     |
| Key Decision Criteria   | Financial  | No | Community Impact | Yes |
| Exempt Report   | Open   |    |                  |     |
| Wards Affected  | All Wards  |    |                  |     |
| Scrutiny Committee Area   | Regeneration and Skills  |    |                  |     |
| Persons/Organisations to be Consulted                           | General Public; statutory bodies                                     |    |                  |     |
| Method(s) of Consultation                                       | Public consultation through making documents available for comments. |    |                  |     |
| List of Background Documents to be Considered by Decision-maker | Statement of Community Involvement and Local Plan Information Nots   |    |                  |     |
| Contact Officer(s) details                                      | Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556           |    |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |  |    |                  |     |
|---------------------------------|--|----|------------------|-----|
| Details of Decision to be taken | <b>Parks and Greenspaces Working Group</b><br>To submit the findings of the Parks and Greenspaces Working Group.   |    |                  |     |
| Decision Maker                  | Cabinet  |    |                  |     |
| Decision Expected               | 5 Apr 2018<br>Decision due date for Cabinet changed from 01/02/2018 to 05/04/2018. Reason: To enable the Final Report to be considered by the Overview and Scrutiny Committee (Regeneration and Skills) on 13 March 2018 |    |                  |     |
| Key Decision Criteria           | Financial  | No | Community Impact | Yes |
| Exempt Report                   | Open   |    |                  |     |

|   |  |
|---|--|
| Wards Affected  | All Wards  |
| Scrutiny Committee Area   | Regeneration and Skills                                      |
| Persons/Organisations to be Consulted                           | Elected Members and Stakeholders                             |
| Method(s) of Consultation                                       | Meetings and Correspondence                                  |
| List of Background Documents to be Considered by Decision-maker | Parks and Greenspaces Working Group                          |
| Contact Officer(s) details                                      | Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042 |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |   |    |                  |     |
|---|---|----|------------------|-----|
| Details of Decision to be taken                                 | <b>Housing Licensing Performance Framework Working Group Final Report</b><br>To seek approval of the Final Report and associated recommendations of the Housing Licensing Performance Framework Working Group |    |                  |     |
| Decision Maker  | Cabinet   |    |                  |     |
| Decision Expected   | 5 Apr 2018  |    |                  |     |
| Key Decision Criteria   | Financial   | No | Community Impact | Yes |
| Exempt Report   | Open  |    |                  |     |
| Wards Affected  | All Wards   |    |                  |     |
| Scrutiny Committee Area   | Regeneration and Skills   |    |                  |     |
| Persons/Organisations to be Consulted                           | Cabinet Member - Communities and Housing<br>Housing Standards Team Manager; Housing Licensing Development Project Officer; and Housing Strategy Officer   |    |                  |     |
| Method(s) of Consultation                                       | Meetings  |    |                  |     |
| List of Background Documents to be Considered by Decision-maker | Housing Licensing Performance Framework Working Group Final Report  |    |                  |     |

|                            |  |
|----------------------------|--|
| Contact Officer(s) details | Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068 |
|----------------------------|--|

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |  |  |                  |     |
|---|--|--|------------------|-----|
| Details of Decision to be taken                                 | <b>Robustness of the 2018/19 Budget Estimates and the Adequacy of Reserves - Local Government Act 2003 - Section 25</b><br>To comply with statute, the Chief Financial Officer is required to report to Council prior to the approval of the budget and the setting of the Council Tax, to give assurance that the budget is robust and that there are adequate reserves and balances. The report is based on the proposals presented to Council at this meeting |  |                  |     |
| Decision Maker  | Cabinet<br><br>Council   |  |                  |     |
| Decision Expected   | 15 Feb 2018<br><br>1 Mar 2018  |  |                  |     |
| Key Decision Criteria   | Financial  |  | Community Impact | Yes |
| Exempt Report   | Open   |  |                  |     |
| Wards Affected  | All Wards  |  |                  |     |
| Scrutiny Committee Area   | Regulatory, Compliance and Corporate Services  |  |                  |     |
| Persons/Organisations to be Consulted                           | Head of Regulation and Compliance  |  |                  |     |
| Method(s) of Consultation                                       | Emails   |  |                  |     |
| List of Background Documents to be Considered by Decision-maker | Robustness of the 2018/19 Budget Estimates and the Adequacy of Reserves - Local Government Act 2003 - Section 25   |  |                  |     |
| Contact Officer(s) details                                      | Stephan Van Arendsen<br>stephan.vanarendsen@sefton.gov.uk Tel: 0151 934 4081   |  |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |  |     |                  |     |
|---|--|-----|------------------|-----|
| Details of Decision to be taken                                 | <b>Revenue and Capital Budget Plan 2017/18 – 2019/20</b><br>To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue & capital financial plans for 2017/18 – 2019/20, including Government grants, financial pressures and service changes. |     |                  |     |
| Decision Maker  | Cabinet<br>Council   |     |                  |     |
| Decision Expected   | 15 Feb 2018<br>1 Mar 2018  |     |                  |     |
| Key Decision Criteria   | Financial  | Yes | Community Impact | Yes |
| Exempt Report   | Open   |     |                  |     |
| Wards Affected  | All Wards  |     |                  |     |
| Scrutiny Committee Area   | Regulatory, Compliance and Corporate Services  |     |                  |     |
| Persons/Organisations to be Consulted                           | Cabinet, Chief Executive, Strategic Leadership Board, unions, staff, relevant external organisations, as appropriate.  |     |                  |     |
| Method(s) of Consultation                                       | Individual budget saving options / amendments to the budget will be subject to appropriate consultation – internal and external to the Council (as appropriate).   |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Plan 2017/18 – 2019/20  |     |                  |     |
| Contact Officer(s) details                                      | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104   |     |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |   |
|---------------------------------|---|
| Details of Decision to be taken | <b>Treasury Management Policy and Strategy 2018/19</b><br>The Council has previously adopted CIPFA's Code of Practice on Treasury Management in the Public Services. This report presents for approval the Treasury Management Policy Document 2018/19, the Treasury Management |
|---------------------------------|---|

|   |  |     |                  |     |
|---|--|-----|------------------|-----|
|   | Strategy Document 2018/19, and the proposed Minimum Revenue Provision Policy Statement 2017/18 as per the requirements of the code. This will allow for the effective operation of the Council's Treasury Management function during the 2018/19 financial year. |     |                  |     |
| Decision Maker  | Cabinet<br>Council   |     |                  |     |
| Decision Expected   | 15 Feb 2018<br>1 Mar 2018  |     |                  |     |
| Key Decision Criteria   | Financial  | Yes | Community Impact | Yes |
| Exempt Report   | Open   |     |                  |     |
| Wards Affected  | All Wards  |     |                  |     |
| Scrutiny Committee Area   | Regulatory, Compliance and Corporate Services  |     |                  |     |
| Persons/Organisations to be Consulted                           | Link Asset Services  |     |                  |     |
| Method(s) of Consultation                                       | External advice has been taken from the Council's Treasury Management Advisors   |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | Treasury Management Policy and Strategy 2018/19  |     |                  |     |
| Contact Officer(s) details                                      | Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100   |     |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |   |
|---------------------------------|---|
| Details of Decision to be taken | <p><b>The Prudential Code for Capital Finance in Local Authorities - Prudential Indicators 2018/19</b></p> <p>The CIPFA Prudential Code for Capital Finance in Local Authorities was introduced following the Local Government Act 2003. It details a number of measures/limits/parameters (Prudential Indicators) that are required to be set each</p> |
|---------------------------------|---|

|   |  |     |                  |     |
|---|--|-----|------------------|-----|
|   | financial year. The approval of these limits will ensure that the Council complies with the relevant legislation, is acting prudently and that its capital expenditure proposals are affordable. This report presents for approval the Prudential Indicators required to be set by the Council in 2018/19 to comply with the code. |     |                  |     |
| Decision Maker  | Cabinet<br>Council   |     |                  |     |
| Decision Expected   | 15 Feb 2018<br>1 Mar 2018  |     |                  |     |
| Key Decision Criteria   | Financial  | Yes | Community Impact | Yes |
| Exempt Report   | Open   |     |                  |     |
| Wards Affected  | All Wards  |     |                  |     |
| Scrutiny Committee Area   | Regulatory, Compliance and Corporate Services  |     |                  |     |
| Persons/Organisations to be Consulted                           | Not applicable   |     |                  |     |
| Method(s) of Consultation                                       | Not applicable   |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | The Prudential Code for Capital Finance in Local Authorities - Prudential Indicators 2018/19   |     |                  |     |
| Contact Officer(s) details                                      | Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100   |     |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |  |
|---------------------------------|--|
| Details of Decision to be taken | <b>The Provision of Personal Protective Equipment and Corporate Clothing</b><br>A pre-procurement approval decision is required to enable Sefton Council to commit to a collaborative procurement exercise led by Wirral Council |
| Decision Maker                  | Cabinet  |

|   |   |     |                  |    |
|---|---|-----|------------------|----|
| Decision Expected   | 8 Mar 2018  |     |                  |    |
| Key Decision Criteria   | Financial   | Yes | Community Impact | No |
| Exempt Report   | Open  |     |                  |    |
| Wards Affected  | All Wards   |     |                  |    |
| Scrutiny Committee Area   | Regulatory, Compliance and Corporate Services   |     |                  |    |
| Persons/Organisations to be Consulted                           | <p>Head of Locality Services – Provision; Liverpool City Region group of procurement officers. Consultations have been undertaken with the prime client officer in respect of Personal Protective Equipment, that topic having been covered under a collaborative contract for some years to date. Corporate Clothing is not currently covered under contract and procurement activity is carried out by individual client officers and so economies of scale are not currently captured.</p> <p>Consultation has also been carried out across the Liverpool City Region group of procurement officers as to the feasibility of establishing a collaborative agreement to cover provision of these goods.</p> |     |                  |    |
| Method(s) of Consultation                                       | Emails  |     |                  |    |
| List of Background Documents to be Considered by Decision-maker | The Provision of Personal Protective Equipment and Corporate Clothing   |     |                  |    |
| Contact Officer(s) details                                      | Chris Magee chris.magee@sefton.gov.uk Tel: 0151 934 4069  |     |                  |    |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |  |
|---------------------------------|--|
| Details of Decision to be taken | <p><b>Revenue and Capital Budget Plan 2017/18 – 2019/20 - March 2018</b></p> <p>To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue &amp; capital financial plans for 2017/18 – 2019/20, including Government grants, financial pressures and service changes.</p> |
| Decision Maker                  | Cabinet  |



|   |  |     |                  |     |
|---|--|-----|------------------|-----|
| Decision Expected   | 8 Mar 2018   |     |                  |     |
| Key Decision Criteria   | Financial  | Yes | Community Impact | Yes |
| Exempt Report   | Open   |     |                  |     |
| Wards Affected  | All Wards  |     |                  |     |
| Scrutiny Committee Area   | Regulatory, Compliance and Corporate Services  |     |                  |     |
| Persons/Organisations to be Consulted                           | Cabinet, Chief Executive, Strategic Leadership Board, unions, staff, relevant external organisations, as appropriate.  |     |                  |     |
| Method(s) of Consultation                                       | Individual budget saving options / amendments to the budget will be subject to appropriate consultation – internal and external to the Council (as appropriate). |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Plan 2017/18 – 2019/20  |     |                  |     |
| Contact Officer(s) details                                      | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104   |     |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                 |   |     |                  |    |
|---------------------------------|---|-----|------------------|----|
| Details of Decision to be taken | <b>ICT Service Provider</b><br>This report will provide Cabinet with details of the procurement process undertaken in respect of the ICT service and will make appropriate recommendations for the future provision of that service |     |                  |    |
| Decision Maker                  | Cabinet   |     |                  |    |
| Decision Expected               | 5 Apr 2018  |     |                  |    |
| Key Decision Criteria           | Financial   | Yes | Community Impact | No |
| Exempt Report                   | Open  |     |                  |    |
| Wards Affected                  | All Wards   |     |                  |    |

|   |  |
|---|--|
| Scrutiny Committee Area   | Regulatory, Compliance and Corporate Services                                |
| Persons/Organisations to be Consulted                           | Not applicable   |
| Method(s) of Consultation                                       | Not applicable   |
| List of Background Documents to be Considered by Decision-maker | ICT Service Provider   |
| Contact Officer(s) details                                      | Stephan Van Arendsen<br>stephan.vanarendsen@sefton.gov.uk Tel: 0151 934 4081 |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                       |   |     |                  |     |
|---------------------------------------|---|-----|------------------|-----|
| Details of Decision to be taken       | <b>Revenue and Capital Budget Plan 2017/18 – 2019/20 - April 2018</b><br>To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans for 2017/18 – 2019/20, including Government grants, financial pressures and service changes. |     |                  |     |
| Decision Maker                        | Cabinet   |     |                  |     |
| Decision Expected                     | 5 Apr 2018  |     |                  |     |
| Key Decision Criteria                 | Financial   | Yes | Community Impact | Yes |
| Exempt Report                         | Open  |     |                  |     |
| Wards Affected                        | All Wards   |     |                  |     |
| Scrutiny Committee Area               | Regulatory, Compliance and Corporate Services   |     |                  |     |
| Persons/Organisations to be Consulted | Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant external organisations, as appropriate.  |     |                  |     |
| Method(s) of Consultation             | Individual budget saving options / amendments to the budget will be subject to appropriate consultation - internal and external to the Council (as appropriate).  |     |                  |     |
| List of Background Documents          | Revenue and Capital Budget Plan 2017/18 – 2019/20   |     |                  |     |

|                                    |  |
|------------------------------------|--|
| to be Considered by Decision-maker |  |
| Contact Officer(s) details         | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104 |